

To Our **Valued Customers**

Please know that the team @ Noonan Energy has been constantly evaluating our situation as it pertains to COVID-19. As we pride ourselves as a family business, we take the health and safety of our employees, their families, as well as our customers very seriously. As an essential business, we have remained open for business since the start of the pandemic, but did make the decision to close the offices to the public back in March. At this time, we would like to welcome you back to our **Springfield, Palmer and Amherst** offices, with the following safeguards in place.

1. Plexiglas barriers have been installed at the counters for these 3 locations. We require that all customers remain behind the barriers at all times.
2. Masks are required for all customers who enter the offices.
3. Each location is limited to ONE customer at a time and we ask customers to remain outside or in their car until the previous customer has vacated the office.
4. Hand sanitizer will be available on each counter.

While we have reopened the offices, we encourage you to continue to pay online, over the phone or utilize the drop boxes outside our offices and only enter the offices if necessary. The drop boxes are checked regularly throughout the day.

We thank you for your understanding as we continue to take the appropriate actions to ensure that we are available to our customers while keeping everyone safe.

